

Sherwood Green HOA: Monthly Board Meeting

Location: Sherwood Green HOA Clubhouse

Meeting Date: May 15th, 2024 (Wednesday)

Meeting Called to Order: 6:36 P.M.

Present: Larry Gates, Jason Millican, David Owen, Jeff Livingston

In attendance: Carole Damon (Capital Realty)

Estimated Audience Attendance: 8

Meeting Agenda

Quorum Established

Minutes: Motion to Approve April 17, 2024 HOA Board Meeting Minutes with a correction -
Rewording of last bullet point in "Homeowner Comments"

Motion 1) Jason 2) Jeff *Approved*

Financials:

Motion to Approve Financials

1) Larry 2) Jeff *Approved*

Old Business: None

New Business:

- Pool:
 - o This Saturday (May 18th) the pool deck will be power washed and sealed.
 - o A replacement owl has been ordered.
 - o A new telephone sign is being installed.
 - o Inspection by the Monroe County Health Department is on Wednesday (May 22nd), and with an "all good", it will open on Friday (May 24th).
- Pool Agreement:
 - o A "hold harmless clause" was added to the pool agreement as requested by the insurance company.
 - o The forms must be signed in ink (not digitally). The forms can be dropped off at the office and must be signed before the pool pass is activated.
 - o Printed forms are available in the "green sheet" box of the clubhouse.
- Walk around:
 - o Aiming for the beginning of June.
 - o The walk around will look for exterior maintenance that needs to be addressed. The need for siding will be recorded during the walk around.
 - o The roofing contractor inspects the roofs to determine the order and need of replacement.
 - o Any gutter issue or tree issues must be submitted through a written or electronic work form request.

- Another gutter cleaning is planned before May 23rd.
- Garage Sale:
 - Planned Date / Rainout Date: June 8th / June 15th
 - Times are 8 a.m. – 2 p.m.
 - The board has decided to sell some clubhouse items that are no longer used and could be removed / upgraded.

Alteration Requests:

- 3114 Eden: request to replace 2 lower brown windows that have grids with two white windows without grids.
 - Motion to deny due to the different color of the rest of the windows at that same address.
 - 1) Larry 2) Jason
 To be approved if they change the color to brown
- 621 Waterloo: request to replace two brown double hung windows with grids with 2 white windows with grids.
 - Motion to deny due to the different color of the rest of the windows at that same address.
 - 1) David 2) Jeff
 To be approved if they change the color to brown

Homeowner Comments Summary:

- Questions regarding Pea Gravel Area:
 - Question about removal of yews, the HOA doesn't remove any shrubs from the pea gravel area. All shrubs and trees in the pea gravel area are owner's responsibility.
 - Can hoses be kept in pea gravel? Yes, and unmounted hose holders do not need approval. Attaching hose holders to the building is not permitted.
 - Planting in pea gravel does not require exterior request form however trees are not permitted to be planted in the pea gravel area or the flower bed areas adjacent to the patios.
- Who is responsible for the slab on the patio? The slab is the owner's responsibility.
- Question, can a Homeowner have a roof contractors sent to units with concerns about roof life? Yes, a work order request would need to be sent in.
- Homeowner asked about repair to his patio wall – the contractor has it on his list for repair. The homeowner would like to be notified when the contractor is coming out.
- A homeowner has a concern about flooding sidewalk when it rains. G&G had run the pipe under the sidewalk. The downspout may be clogged. The owner will need to submit a work order to the office.

Motion to Adjourn: 1) Jason 2) Jeff Approve (7:19 P.M.)