

Sherwood Green HOA: Monthly Board Meeting

Location: Sherwood Green HOA Clubhouse

Meeting Date: February 21st, 2024 (Wednesday)

Meeting Called to Order: 6:30 P.M.

Present: Larry Gates, Jason Millican, David Owen, Jeff Livingston

Absent: Sarah Lone

In Attendance: Carole Damon (Capital Realty)

Estimated Audience Attendance: ~6

Meeting Agenda

Quorum Established

New Board Member: The Board appointed Jeff Livingston to the Board to complete the term left vacant by Dana Marsh.

Motion to Approve November HOA (2023) Meeting Minutes

1) Jason 2) Jeff *Approved*

Noted: There was no January 2024 meeting due to weather / temperature.

Financials: Motion to Approve Financials

1) Jason 2) Larry *Approved*

Old Business:

- Project Updates:
 - o Clubhouse:
 - There are new Wi-Fi smoke detectors / CO detector, new canned lights and the lenses on the fluorescent lights were replaced, new outlets and switches were installed.
 - All the wood paneling was removed and refinished drywall, new trim and quarter round was installed. All the walls, ceiling and trim were painted.
 - New updates for the clubhouse are the bathroom and kitchen (order not decided yet).
 - Carpets and clubhouse were cleaned and the furnace was cleaned and serviced.
 - o A roof was replaced that was leaking. As of this year, 2 roofs have been done.
 - o Snow removal was successful with no complaints and many compliments.
 - o New siding projects are coming up this spring.
 - o Sidewalk shaving was completed in December, with a total of 84 spots completed.

New Business: None

Alteration Requests:

- 3351 Piccadilly – Window Replacement
 - o The color of the window should be white not cream. Change noted on request document.
 - 1) Jason 2) David *Approved*
- 1181 Carnaby – Window Replacement
 - o No comments
 - 1) Jason 2) Larry *Approved*
- 3323 Eden – Window Replacement
 - o No comments
 - 1) Jason 2) Jeff *Approved*

Resident Comments Summary:

- People’s Bank is currently being extra strict on checks being accepted made out to Sherwood Green. Please make all checks payable to Sherwood Green or Sherwood Green HOA. If you are using bill-pay through your bank, please include your address in the memo line. Also, the mailing address is 985 E. Buckingham Drive, not the previous location on Piccadilly.
- Work Order requests need to be in writing (or digitally completed on the form) so the information can go directly to the contractors.

Motion to Adjourn: 1) Larry 2) Jeff Approve (6:58 P.M.)